

Local President _

National Postal Mail Handlers Union Division of LIUNA AFL-CIO LOCAL 300

Report of Business Expenses

Name:				Last 4 SS#: Level:						_ Step: Rate:		
Address:												
Branch:	nch:					Period: Through:						
1	2		3 Auto Mileage		ne er	4 Travel Parking, Tolls, Etc.	5 Postage		6	7	7	
Date	L	Location		# of Miles @ PerMile				ge	Organization Expense		lary	
1)						-			-			
2)												
3)												
4)												
5)												
TOTALS BY ITEM												
FOR LO	TERS USE ONLY											
Dates incurr Date	oile: Dates of travel, Names and locations traveled to and from, Number of miles driven, Business purpose of each use. For Lost time/lost rred, Specific times and number of hours claimed, Rate per hour, Purpose of lost time. "Union business" or "miscellaneous" are inadequal Column(s) Explanation of Expenses											
1)												
2)												
3)												
4)												
5)												
true and accu		nses reported for rein n connection with the ies.			sub	original vouche mitted. Please paper.						
PLEASE SIGN HERE					You must complete the reverse side of this form including description of the activity or duty.							
Branch President						FOR	LOCAL HE	CAL HEADQUARTERS USE ONLY Total Salary				
Local Treasure	er				Cł	neck #		E	xpenses	Tota	•	

Date Paid