



National Postal Mail Handlers Union

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Date: April 21, 2023

To: Local Presidents
Regional Directors/Representatives
National Executive Board

From: Teresa Harmon, Manager, Contract Administration *TH*

Re: Update on PostalEASE

Dear Sisters and Brothers:

The Postal Service has provided us notification that effective today, they are re-activating the ability to make allotment and net-to-bank changes in PostalEase via Liteblue.

The following actions have also been taken to safeguard employee information.

- Established MFA for all Lite Blue applications including the Self-Service Profile
- Continued monitoring and reporting of fake liteblue websites
- Automatic password reset for anyone observed interacting with a known fake site
- Strict configurations and controls on the MFA application
 - New device/new location blocks login
 - Impossible travel, example login from CA and another from FL within an impossible travel timeframe
 - Known blocks for international IP address attempts
- Developed algorithms to determine patterns of fraud and prevent automated bot attacks
- Delivered Stand Up Talk with best practices for interacting with websites on the internet

An educational video will be available for all employees on the Cybersecurity website in the coming week.

Attached is the Stand-Up-Talk that will be given focused on CyberSafe when addressing these latest changes to PostalEase.

Please disseminate this information as you deem appropriate. Should you have any questions contact the Contract Administration Department.

**Cc Paul V. Hogrogian, National President
Michael J. Hora, National**

Mandatory Stand-Up Talk

April 21, 2023

Be Cybersafe when changing elections in PostalEASE

The Postal Service is reminding employees that all PostalEASE functions previously disabled, have been reactivated in LiteBlue to include changing your elections for net-to-bank and allotments.

As a reminder, net-to-bank and allotment changes through the HRSSC Interactive Voice Response system and access to eOPF **remain disabled**.

When accessing sites such as LiteBlue or PostalEASE it important to beware of fraudulent websites that may compromise your personal information. The following guidelines will help you further protect your personal information.

Do:

- When accessing LiteBlue, enter liteblue.usps.gov (“w-w-w dot l-i-t-e-b-l-u-e dot u-s-p-s dot g-o-v”) directly into the address bar and bookmark as a favorite.
- Ensure you are on the correct website by looking at the web address.
- Stop and think before providing personal information and interacting with websites.
- Report suspicious activity to the Cybersecurity Operations Center by e-mailing cybersafe@usps.gov or call 1-866-877-7247.

Don't:

- Use an online search engine (Google or Yahoo) to navigate to sites requiring a password.
- Click on suspicious links or attachments.
- Answer unsolicited texts or calls from unknown numbers.

- Share your employee identification number, password, or multifactor authentication codes with anyone.

Ensure you are interacting with the appropriate website when accessing LiteBlue or any other online platform.

For more information and resources related to cybersecurity, visit the CyberSafe home page which can be accessed from LiteBlue.

Thank you for listening.

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