

Local Treasurer

Local President \_

## National Postal Mail Handlers Union Division of LIUNA AFL-CIO LOCAL 300

## **Report of Business Expenses**

Name:				l	ast 4 S	S#:	Lev	/el:	_ Step: Ra	te:		
Address:												
Branch:				Period:			Through:					
1	2 Location		³ Auto Mileage			4	5		6	7		
Date			# of Miles	@	Per Mile	Travel Parking, Tolls, Etc.	Postage	ge	Organization Expense	al Salary		
1)												
2)												
3)												
4)												
5)												
TOTALS BY ITEM												
FOR LO												
onal automobi	le: Dates of travel, I	nould clearly state the spe Names and locations trav and number of hours clai	eled to and	from, N	lumbe	r of miles driven, E	Business pui	rpose c	of each use. For	Lost time/lost v	wages:	
Date	Column(s)		Exp	Explanation of Expenses								
1)												
2)												
3)												
4)												
5)												
rue and accu		nses reported for rein n connection with the ties.			sub	original vouche mitted. Please paper.						
PLEASE SIGN HERE						You must complete the reverse side of this form including a description of the activity or duty.						
Branch President						FOR	LOCAL HE	ADQU	ARTERS USE C			
					Cł	neck #		E	Total kpenses	Salary Total		

Date Paid \_