

MEMORANDA OF UNDERSTANDING

This MEMORANDA OF UNDERSTANDING, entered into on November 1, 1978 at Flushing, New York 11351 between the representative of the United States Postal Service, and the designated agent of the National Post Office Mail Handlers, Watchman, Messengers and Group Leaders Division of the Laborer's International Union of North America, AFL-CIO pursuant to the Local Implementation Provision of the 1978 National Agreement. This MEMORANDA OF UNDERSTANDING constitutes the entire agreement on matters relating to local conditions of employment.

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ARTICLE VII

NEW EMPLOYEE'S

Organization shall be furnished with the name and assignment of all newly appointed mailhandlers.

ARTICLE VIIIOVERTIME DESIRABILITY LIST

Overtime desirability lists shall be established in the following work locations:

1. Incoming and Outgoing Parcel Post Station wherever located by tour.
2. Outgoing 3rd Class Flat Section wherever located by tour.
3. Incoming 3rd Class Flat Section wherever located by tour.
4. Outgoing Letter Size Section wherever located by tour.
5. Centralized Incoming Letter Size wherever located by tour.
6. Each individual Carrier Station by tour.

ARTICLE XLEAVE

- A. The choice vacation period shall extend for 21 consecutive weeks commencing with the fourth week in April of the appropriate calendar year. The twenty one weeks will be divided into segments of three consecutive weeks commencing with the first week of the choice period and running in sequence through the choice periods.
- B. The employees shall pick their vacation by seniority and work location.
- C. Employees may pick their entire vacation or part of such vacation if it is open at his option in accordance with the number of days allowable in the choice period as provided for in the National Agreement.
- D. An employee shall be entitled to one selection in the choice period.
- E. Employees who are awarded bid positions on other tours or at other units after the vacation schedules are closed for the year will not necessarily retain their vacation picks, but will be governed by the time available on the new tour or at the new unit in the choice period. Management will make every effort to comply with the employees first choice.

LEAVE - cont'd

- F. The Work Location for Annual Leave will be as follows:
1. Incoming and Outgoing Parcel Post Section wherever located by tour.
 2. Outgoing 3rd Class Flat Section wherever located by tour.
 3. Incoming 3rd Class Flat Section wherever located by tour.
 4. Outgoing Letter Size Section wherever located by tour.
 5. Centralized Incoming Letter Size wherever located by tour.
 6. Each individual Carrier Station by tour.
- G. 1. Employees shall be granted annual leave or leave without pay on their birthdays if requested seven (7) calendar days in advance by submitting a Form 3971, whenever feasible according to the needs of the operation.
2. Vacation selections shall be posted on each tour and the Adm. Vice President shall receive a copy.
 3. A Mailhandler who has a picked vacation during the year but has no annual leave to cover it may decline or accept his vacation time on LWOP as authorized by Postmaster.
 4. All vacations will start on a Monday and return on a Monday unless non-scheduled.

ARTICLE XIHOLIDAY SCHEDULE

After complying with Article Xi, Section 6 of the National Agreement, the method of selecting Volunteer and Non-Volunteer regular employees will be as follows:

Skills needed will determine the procedure for scheduling Volunteers and Non-Volunteers.

1. Skills needed from Volunteers on designated Holiday.
2. Skills needed from Volunteers who are non-scheduled and on the Desirability list.
3. Skills needed non-volunteer non schedule.
4. Skills needed non-volunteer designated Holiday.

ARTICLE XIIILIGHT DUTY ASSIGNMENT

1. All requests for light duty shall be submitted in accordance with Article XIII of the National Agreement.

Light duty assignments will be as follows:

1. Bag Depository - all three tours.
2. Culling Belts - Tour III only.
3. Face up and reject belt - Tour III only.
4. SCF Culling Belt Main Post Office Tour I.

ARTICLE XIVWASH-UP TIME

Due to the nature of their work Mailhandlers working in the following units will be granted washup time as herein prescribed.

1. Platform Mailhandlers: Ten (10) minutes prior to lunch and twelve (12) minutes prior to leaving at the end of their tour.
2. Machine Mailhandlers: Ten (10) minutes prior to lunch and fifteen (15) minutes prior to leaving at the end of their tour.
3. All other Mailhandlers: Five (5) minutes prior to lunch and ten (10) minutes prior to leaving at the end of their tour.

Under no circumstances will a Mailhandler leave his unit at the end of his tour to the detriment of the dispatch of mails.

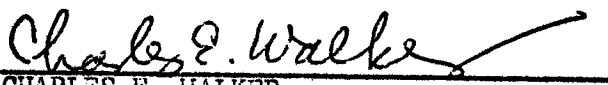
ARTICLE XLIIISENIORITY LISTS

Seniority lists shall be posted in all units of the Flushing Post Office District once a year in the month of October. When seniority list is so posted ten copies will be furnished to the Organization. The Mail Handler Craft can request and obtain a quarterly correction of the Mail Handler Seniority List.

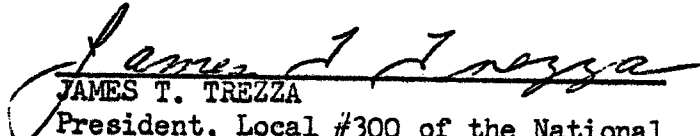
ARTICLE XXPARKING

When on official Union Business the Executive Vice President or his designee shall be permitted to park at Post Office Installations providing sufficient space is available at the time.

This Memorandum of Understanding is entered into on November 1, 1978, at Flushing, New York, between the representatives of the United States Postal Service, and the designated agent of the Local #300 of the National Post Office Mail Handlers, Watchmen, Messengers and Group Leaders Division of the Laborer's International Union of North America, pursuant to the Local Implementation Provision of the 1978 National Agreement.



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Post Office Mail Handlers, Watchmen,
Messengers and Group Leaders Division
of the Laborer's International Union
of North America
For the Union